



JOB DESCRIPTION

POSITION TITLE *Social Forestry Specialist*
JOB TITLE Conservation Practitioner V
JOB FAMILY Conservation
JOB NUMBER 450005
SALARY GRADE 6
DATE May 10, 2023

SUMMARY

Yayasan Konservasi Alam Nusantara (YKAN) is a scientific based non-profit organization, established in 2014. With the mission to protect lands and waters on which all life depends, YKAN provides innovative solutions, promoting effective management of natural resources, non-confrontational approaches, and building network of partnership with key stakeholders for sustainably Indonesia. Please visit ykan.or.id to learn more about our conservation programs.

YOUR POSITION WITH US

The Social Forestry Specialist develops, manages, and advances conservation programs, plans and methods for small to medium scale geographic areas in East Kalimantan.

ESSENTIAL FUNCTIONS

The Social Forestry Specialist provides technical leadership and support to the terrestrial program by planning, directing, and implementing preserve management programs and stewardship. They address critical threats to natural systems and individual species, fosters cross-site learning among conservation community in East Kalimantan, and supply conservation planning teams with site or landscape level information relevant to the planning process. They are responsible for engaging and supporting communities in social forestry management. They develop and implement conservation strategies, employ a full range of protection tools to acquire varying degrees of legal interest in land and implement a variety of strategies to secure public and private support for terrestrial program conservation priorities. They coordinate community support and maintain the preserved areas.

These may include one or more of the following functions:

- Together with supervisor and other team members, develops and implements conservation strategies and institutional best practice that suits local community context.
- Collect research data to support the development of innovative scientific methods, analyses, tools, and frameworks to meaningfully engage communities in development and natural resource management initiatives (social forestry).
- Facilitate communities in their initiatives to take part in natural resource management, climate change mitigation, livelihood development, etc.
- Build and strengthen local institutions (community groups, village leaders, etc.) in administration, financial management, and other strategic and technical areas.
- Build the capacity of local NGO partners who facilitate social forestry designation and management, as needed.
- Connect local communities managing social forestry and village government to government agencies up to provincial level, private companies, NGOs, etc.
- Support engagement with relevant district and provincial government agencies, such as DPMPD and Forestry Agency.
- Collect, document, and analyze various types of data and information through focus group discussions, key informant interviews, household survey, etc. feeding to scientific database.
- Provide technical and logistical support during field trips such as donors, media, or others.

This position reports to the Community Engagement & Forest Protection Manager and will be based in Samarinda office.

RESPONSIBILITIES & SCOPE

- Manage multi-disciplinary administrative, project management support, and other general assistance to both program staff and consultants working towards the achievement of social objectives, conservation, or stewardship goals with responsibility for performance management, training, and career development.

- Financial responsibility may include working within/managing a budget to complete projects, negotiating, and contracting with vendors, and assisting with budget development.
- Ensures program compliance with internal policies and external requirements.
- Under minimal supervision, makes independent decisions based on analysis, experience and context.
- May work in variable weather conditions, at remote locations, on difficult and hazardous terrain and under physically demanding circumstances.
- YKAN may, from time to time, assign the Employee to another location(s) in accordance with the requirements of the Employee’s job description and/or YKAN’s operational needs. The Employee agrees to work in such other work location(s) in Indonesia

**MINIMUM
QUALIFICATIONS**

- BA/BS in forestry majoring in social forestry, forestry management, or other relevant subject, and 5 years’ experience in natural resource management or related field or equivalent combination of education and experience.
- Experience negotiating complex agreements.
- Supervisory experience.
- Experience communicating with the public and/or media both in writing and verbally.
- Experience using applications such as Microsoft Word, Excel, and Web Browsers.
- Experience with principles of land acquisition.
- Experience in training and curriculum design.
- Understanding English.

**DESIRED
QUALIFICATIONS**

- Knowledge of land management conservation practice and conservation science.
- Ability to explain conservation practices to technical and non-technical audiences and willingness to apply science.
- Relationship building skills to work closely a variety of partners, i.e., media, government officials, internal Scientists.
- Familiarity with principles of land acquisition.
- Knowledge of ecological land management principles.
- Knowledge of current trends and practices in conservation, land management and natural resource preservation.
- Completing tasks independently with respect to timeline(s).

**ORGANIZATIONAL
COMPETENCIES**

- Builds Relationships** Builds productive relationships by interacting with others in ways that enhance mutual trust and commitment.
- Collaboration & Teamwork** Works collaboratively with stakeholders across levels, geographies, backgrounds, and cultures to improve decisions, strengthen commitment, and be more effective.
- Communicates Authentically** Communicates proactively and in a timely manner to share information, persuade, and influence with the appropriate level of detail, tone, and opportunities for feedback.
- Develops Others** Takes ownership to help develop others’ skills, behaviors, and mindsets to help them maximize their workplace contributions.
- Leverages Difference** Demonstrates commitment to harnessing the power of differences strategically; consistently sees, learns from, and takes strategic action related to difference; and demonstrates the self-awareness and behaviors to work across differences of identity and power respectfully and effectively with all stakeholders. Actively seeks to build and retain a diverse workforce and fosters an equitable inclusive workplace by drawing upon diverse perspectives.
- Systems Leadership** Thinks and acts from a broad perspective with a long-term view and an understanding of 1) the dynamic nature of large-scale challenges and 2) the need for integrating five key practices: skillfully engaging appropriate people; providing a clear process for change; taking a holistic view of situations; focusing on a small number of strategic actions, while learning from and adapting them over time; and being aware of how one’s own thinking or patterns of behavior may be limiting change.

This description is not designed to be a complete list of all duties and responsibilities required for this job.